



■ Information for service partners

Table of contents

This document provides all the basic information necessary to safely work in our industrial sites.

The service partner module includes information on:

1. Accessing the industrial site
2. The plant premises
3. The work permission
4. Emergencies
5. Summary
6. Concluding notes

■ 1. Accessing the industrial site

Every person entering or driving into the industrial site as a service personnel must register themselves in the contractor office and attend a training on occupational safety.

Your knowledge will be assessed in a safety test on site. Only who has successfully completed this written safety test will receive a training certificate, an ID card, and will be granted access to the industrial site.



Nachweis über Arbeitssicherheitsunterweisung 
Dow Olefinverbund GmbH
Name: _____
Firma: _____
Einsatzzeit: > 4 Wochen ja nein
Gültig nur mit Werksausweis
Erstunterweisung / Sicherheitsvideo
Datum Name Unterschrift
Sicherheitsausweis
Datum Name Unterschrift
Die maximale Gültigkeit beträgt 12 Monate, danach ist eine Neuunterweisung erforderlich.

The training certificate and the ID card must be carried along at all times. It is forbidden to lend the ID card to third parties.

In addition, an information sheet is provided, that contains important safety instructions and emergency telephone numbers.



■ 1. Accessing the industrial site

Each person must behave and work conscientiously and responsibly, respect all safety provisions, information, signs and report promptly any failure and accident to the responsible supervisor of the requestor.

Furthermore, they must comply with the provisions on accident prevention of the professional associations and the related legal provisions and rules.

The production plants may be accessed only by authorized personnel. Each and every person must inform themselves on which safety equipment is available in the plant, why it is in place, how it works and where it is located.

It is mandatory to follow the instructions of the plant personnel.



■ 1. Accessing the industrial site

Every person entering the industrial site to perform their service must be physically fit and in good health for the execution of such activity.

They must not be under the influence of alcohol or drugs or have taken medications which may affect their perception.

It is forbidden to smoke in the entire plant. Smoking, eating and drinking are permitted only in the dedicated areas.

In the industrial premises, the traffic regulations and all further company regulations apply. The maximum speed allowed in the premises is 30 km/h.

It is allowed to take pictures and record video only when being expressively authorized to do so. Such authorization must be carried along at all times and shown whenever required.



■ 2. The plant premises

In order to ensure compliance with the speed limit, radar controls are performed. Safety belts must be put on at all times.

It is allowed to drive only on roads, marked spaces and traffic routes of the construction site. Parking is allowed only in the designated or assigned areas.



Traffic routes may also serve as evacuation and emergency routes and cannot be blocked. The same applies to the accesses to all safety equipment.



Particular attention must be paid in the area of storage facilities, as forklifts may suddenly appear.

Railways may be passed only on designated passages on the railroad. Railway lines and their immediate surroundings must be kept clear. Generally, rail transport has right of way in the plant area.



■ 2. The plant premises

Construction sites involve particular dangers. Therefore, as all other work places, they must be in a safe status.

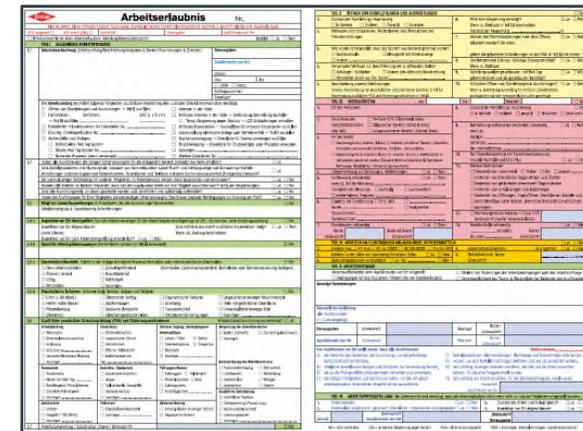
Driving in the plant area is allowed only with an express authorization of the plant staff.

In some production areas, explosive atmospheres may build up. Such facilities are blocked and or marked by respective warnings. In all explosive areas it is forbidden to use mobile phones. Pipe racks may be accessed only with a special order.



3. The work permission

Works may not be performed without a work order. For this reason, safe work permits such as work permits, confined space entry permits and permits to perform excavation are usually issued. The safe work permits ensure for the coordinated preparation and the smooth course of all works. They contain necessary safety measures and responsibilities.



The works involving particular dangers include e. g. works in pits, containers, and confined spaces, high workplaces, hot works with an open flame or sparks, such as welding, grinding, and cutting.

Each and every service employee must actually comply with the required protective measures.



■ 4. Emergencies



Nobody should get injured. This principle is central in all safety work. However, if it comes to an emergency case e.g. accidents, fire or substance release, think first of your own safety. Subsequently, provide aid and notify rescue teams. To this end, always dial the company emergency number.

In case of an emergency, please remember the “W-H” rule:

- Who calls?
- Where is the accident located?
- What happened?
- How many injured are there?
- Wait for any additional question!

Ensure that the rescue team has been instructed.

Notify all the safety-related events (accidents, near accidents and leakages) immediately. Your cooperation is very important to us.

■ 4. Emergencies

In case of an alarm, all works must be immediately stopped and sources of energy must be shut down.

In principle, leave all plants and buildings using the shortest way and walking across the direction of the wind. In this case, use the signposted evacuation routes and the assembly points or, especially in case of a gas alarm, look for a Shelter In Place. It is forbidden to leave the assembly point without order. The fire brigade will always ring an alarm to signal the all-safe. Only after it it is possible to leave the assembly points and the Shelters In Place.



All vehicles: must be immediately stopped; their lights and engines turned off.

It is mandatory to follow the loudspeaker announcements and the instructions of the fire brigade and the security.

■ 5. Summary

Our core concern is the health and the safety of the employees and the neighbors, as well as protecting the environment. In order to achieve this goal we have created the necessary prerequisites.

Through your personal and responsible behavior you will guarantee the safety on the site.

Health is paramount.

Safe work at our industrial site.



■ 6. Concluding notes

Reading and Understanding of these safety instructions does not replace any safety tests. The badges will only be issued after participating and passing our safety test on site.

Please go to the visitor registration office or contractor office in order to complete the safety test.