



Information for visitors

Table of contents

This document provides all the basic information necessary to safely move around in our industrial sites.

The visitor module includes information on:

1. Accessing the industrial site
2. The plant premises
3. Emergencies
4. Overview

■ 1. Accessing the industrial site

Every visitor who wish to enter our industrial site must register at the visitor's registration. They will receive a short introduction on the most important behaviors at the site and the respective documentation.

Each visitor shall receive an ID card that must be carried along at all times. It is forbidden to lend the ID card to third parties.

In addition, an information sheet is provided, that contains important safety instructions and emergency telephone numbers.

Each visitor must behave and work conscientiously and responsibly, respect all safety provisions, information, signs and report promptly any failure and accident to the responsible supervisor.

The production plants may be accessed only by authorized personnel. It is mandatory to follow the instructions of the plant personnel.



■ 2. The plant premises

In the industrial premises, the traffic regulations and all further company regulations apply. The maximum speed allowed in the premises is 30 km/h.



It is forbidden to smoke in the entire plant. Smoking, eating and drinking are permitted only in the dedicated and marked areas.



Every person entering the industrial site or performing activities must not be under the influence of alcohol or drugs or have taken medications which may affect their perception.



It is allowed to take pictures and record video only when being expressly authorized to do so. Such authorization must be carried along at all times and shown whenever required.



■ 2. The plant premises

In order to ensure compliance with the speed limit, radar controls are performed. Safety belts must be put on at all times.

It is allowed to drive only on roads, marked spaces and traffic routes of the construction site. Parking is allowed only in the designated or assigned areas.

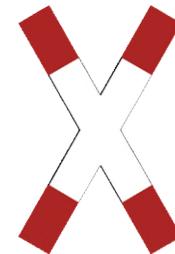


Traffic routes may also serve as evacuation and emergency routes and cannot be blocked. The same applies to the accesses to all safety equipment.



Particular attention must be paid in the area of storage facilities, as forklifts may come around without warning.

Railways may be passed only on designated passages on the railroad. Railway lines and their immediate surroundings must be kept clear. Generally, rail transport has right of way in the plant area.



■ 2. The plant premises

Driving in the site area is allowed only with an express authorization of the site staff.

In some production plants, explosive atmospheres may build up. Such facilities are blocked or marked by respective warnings. In all explosive areas, it is forbidden to use mobile phones. Pipe racks may be accessed only with a special order.



■ 3. Emergencies



Nobody should get injured. This principle is central in all safety work. However, if it comes to an emergency case e.g. accidents, fire or substance release, think first of your own safety. Subsequently, provide aid and notify rescue teams. To this end, always dial the company emergency number.

In case of an emergency, please remember the “W-H” rule:

- Who calls?
- Where is the accident located?
- What happened?
- How many injured are there?
- Wait for any additional question!

Ensure that the rescue team has been instructed.

Notify all the safety-related events (accidents, near accidents and leakages) immediately to the responsible supervisor. Your cooperation is very important to us.



■ 3. Emergencies

In case of an alarm, all works must be immediately stopped and sources of energy must be shut down.

In principle, leave all plants and buildings using the shortest way and walking across the direction of the wind. In this case, use the signposted evacuation routes and the assembly points or, especially in case of a gas alarm, look for a Shelter In Place. It is forbidden to leave the assembly point without order. The fire brigade will always ring an alarm to signal the all-safe. Only after it it is possible to leave the assembly points and the Shelters In Place.



All vehicles: must be immediately stopped; their lights and engines turned off.

It is mandatory to follow the loudspeaker announcements and the instructions of the fire brigade and the security.

■ 4. Overview

Our core concern is the health and the safety of the employees and the neighbors, as well as protecting the environment. In order to achieve this goal we have created the necessary prerequisites.

Through your own responsible behavior you will guarantee the safety on the site.

Health is paramount.

Safe work at our industrial site.

